



Reservable Picnic Area Rules & Regulations

Have a safe and enjoyable day.

If you have any questions please call (513) 521-7275.

Updated 09/03/10

RESERVATIONS

Person reserving a picnic area must be at least 18 years or older. Person signing contract assumes responsibility for their group and condition of the area after group has left the premises. Payments must be received by stated due date or reservations are subject to cancellation. Acceptable methods of payment include: cash (in person), check (\$30.00 fee will be charged to all returned checks), money order or credit card (Visa, MasterCard, or American Express). Area is reserved for the exclusive use of the reserving group. Areas may not be opened to the public and collections of fees are prohibited.

REFUNDS & RESCHEDULING

Reservation fees are refundable if reserving group gives written notice at least 30 days prior to reservation date or another group rebooks area. Reservations will not be canceled until written notice is received. All refunds are subject to a \$25.00 processing fee. A group may reschedule their date at no charge with 30 days prior notice. If severe inclement weather on the day of the reservation causes picnic area to become unsafe or unusable, the customer may request a refund. The refund request must be within one week after their reservation and all refunds are subject to a \$25.00 processing fee. Inclement weather includes severe rain, lightning, storms, but does not include temperatures such as too hot or too cold, nor does it include light showers or the appearance of showers. Weather conditions must be verified with Park Rangers.

ALCOHOLIC BEVERAGES

Beer, Liquor and Wine are permitted by reserving groups within reserved area only. If alcohol is being served, the guest must comply with applicable liquor laws. If alcohol is being sold, in any manner, the guest is to contact the state for applicable liquor permit requirements. If a permit is required, the guest must provide HCPD in advance of the reservation with a copy of the permit and proof of liquor liability insurance naming HCPD as an additional insured.

DELIVERIES & DECORATIONS

Deliveries must be made during period of occupancy with a member of reserving group present. All equipment, containers, etc. must be removed from the premises **before** final departure. Only tape may be used to affix decorations to shelters or tables, however, all tape must be removed at the end of the event.

PARK DISTRICT BY-LAWS

All Park District By-Laws and regulations apply to the area. Park Rangers may terminate, upon just cause, any occupancy at anytime without a refund.

SIGNS

The Park District will post a sign at the reserved area indicating the group that is scheduled that day. All other signs are prohibited in the Hamilton County Park District including the entrances.

ELECTRIC & ATTRACTIONS

Electricity is not available at most picnic sites. If you are planning to have attractions/special equipment at your event (moon bounce, dunking tank, pony rides) certain requirements must be met. Please call for more details. The Park District does not participate or take any responsibility in the set-up or filling of any attraction.

MUSIC & SOUND

Noise or amplified sound must not disturb or interfere with any other activity outside the reserved area. Live music, disc jockeys (DJ's), and karaoke music are prohibited without written permission from the Director.

CONSERVATION, FIRES & FIREWOOD

Cutting or chopping of trees, limbs and vegetation, collection of natural materials, and molesting wildlife is strictly prohibited. Fires are permitted in grills or fireplaces only. Please do not burn garbage or any other materials that will emit excess sparks. Do not leave fire unattended and make sure fire is completely out before leaving the area.

CHECKOUT & CLEAN-UP

Reserved picnic areas must be vacated by dark. The reserving group will be held responsible for clean up and any damage to the area. All garbage must be placed in the provided receptacles and any decorations taken down. Person/Group reserving area will be invoiced for any damages or excessive litter.

MOTOR VEHICLE PERMITS

All vehicles entering the Hamilton County Park District must have a valid motor vehicle permit displayed. Daily and annual motor vehicle permits are available for attendees to purchase on the day of the event. Groups reserving a Picnic Area/Shelter or Lodges may pre-purchase annual or daily permits. Advance purchases must allow up to 2 weeks for preparation and delivery by mail to the contract holder. All permits must be distributed by the contract holder to attendees prior to the day of the event.

EMERGENCY

In case of Emergency please dial 911. For non-emergency response by Rangers, call (513) 825-2280. If you have any questions after office hours, please call (513) 521-3980.