

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 2:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President HC Buck Niehoff opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners - Seta, Niehoff, Burwinkel, Burt; Staff - Sutton, McDonough, Lowe, Palmeto, Sivak, Doyle, Henninger
Guests: Alicia Culman, Great Parks Foundation Executive Director

I a - ACTION

1. RESOLUTION NO. 3449 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Burwinkel and unanimously carried, the Board approved and signed the Bills & Payroll Resolution
2. RESOLUTION NO. 3450 - RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Resolution Requesting the County Auditor to Make Advance Payments of Taxes.
3. RESOLUTION NO. 3451 - FUND TRANSFER: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Fund Transfer resolution.
4. RESOLUTION NO. 3452 - BUDGET ADJUSTMENT - DECEMBER 2016: Upon motion duly made by Burt and unanimously carried, the Board approved and signed the Budget Adjustment resolution.
5. RESOLUTION NO. 3453 - THEN AND NOW RESOLUTION: Upon motion duly made by Burt and unanimously carried, the Board approved and signed the Then and Now resolution.
6. DONATIONS: Upon motion duly made by Burwinkel and unanimously carried, the Board approved accepting the donations received during November 2016. The letter from the Judge of Probate Court approving acceptance of the terms of the gifts will be attached to the Final Minutes.

7. NEXT BOARD MEETING DATES:

Thursday	January 19, 2017	1:00 p.m.	Winton Centre
Thursday	February 23, 2017	1:00 p.m.	Winton Centre

I b – ACTION

8. APPROVAL OF MINUTES: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Final Minutes of the Board meeting of November 17, 2016.
9. GREAT PARKS FOUNDATION: Great Parks Foundation Executive Director Alicia Culman attended the meeting to recommend the Board consider appointing Mark Angel and Adrienne Custer as directors to the Great Parks Foundation Board. Upon motion duly made by Burwinkel and unanimously carried, the Board appointed Mark Angel to the Great Parks Foundation Board. Upon motion duly made by Burt and unanimously carried, the Board appointed Adrienne Custer to the Great Parks Foundation Board.
10. ELECTION OF BOARD PRESIDENT: Upon motion duly made by Seta and unanimously carried, the Board elected Commissioner Niehoff as President of the Board of Park Commissioners for 2017.
11. MEDIA BUYING SERVICES: Upon motion duly made by Seta and unanimously carried, the Board approved staff's request to contract with St. Gregory for media buying services for 2017. The services of the media buyer is below the threshold requiring Board approval, however the buyer makes payment directly to the media outlet and then invoices Great Parks for the media buy plus its services. This will require a purchase order greater than \$50,000.
12. PUBLIC ENGAGEMENT INITIATIVE: The Board reviewed the concept to create one or more citizens advisory committees to complement the variety of current methodologies Great Parks uses in seeking public input (i.e., user and non-user surveys, focus groups, etc.). After thorough discussion, the Board instructed the staff to review the idea of having multiple groups each comprised of subject matter experts who would focus on separate mission specific topics working closely with the appropriate staff. The Board also requested the staff further review such committees' purposes and duration in order to ensure that the Board, staff and said volunteer committee members have clear shared exceptions of the committee's roles, responsibilities and time commitments.

13. RESOLUTION NO. 3454 - RESOLUTION AMENDING AND REPLACING THE LAND MANAGEMENT POLICY WITH A NATURAL RESOURCES MANAGEMENT POLICY: Upon motion duly made by Burt and unanimously carried, the Board approved and signed the Resolution Amending and Replacing the Land Management Policy with a Natural Resources Management Policy to update the policy that was originally adopted by the Board on May 15, 1975.

II – MONITORING REPORTS

14. MONITORING REPORT - EXECUTIVE LIMITATION POLICY - ASSET PROTECTION: The Board reviewed the Monitoring Report for Asset Protection. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
15. MONITORING REPORT - EXECUTIVE LIMITATION POLICY - EMERGENCY DIRECTOR SUCCESSION: The Board reviewed the Monitoring Report for Emergency Director Succession. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.
16. MONITORING REPORT - EXECUTIVE LIMITATION POLICY - GLOBAL EXECUTIVE CONSTRAINT: The Board reviewed the Monitoring Report for Executive Limitation Policy. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

III – EXECUTIVE SESSION

A motion was made by Burt to go into Executive Session to discuss the Kurz Lawsuit and to conduct the Executive Director's annual performance review. The Roll Call vote was as follows: Seta - Aye, Niehoff - Aye, Burt - Aye, Burwinkel - Aye.

Following the Executive Session, the Regular meeting was reconvened.

17. PERSONNEL ISSUE - EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW: Upon motion duly made by Seta and unanimously carried, the Board approved the Executive Director's 2017 salary and authorized the Board President to sign the Personnel Status Form.
18. The Board again expressed its deep appreciation and gratitude to the staff and park volunteers on the successful passage of the 1 mill replacement levy on Tuesday, November 8, 2016. The Board asked the Executive Director to convey the Board's appreciation of the staff's and volunteers' assistance after normal working hours, on their own time, to help pass this levy. And that the replacement of the current levy sets Great Parks on a positive course for the next 10 years.

There being no further matters to come before the Board, the meeting was adjourned.

ATTEST: _____
Executive Director