

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Park Commissioner Joseph C. Seta opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners - Seta, Burwinkel, Warner; Staff - Sutton, McDonough, Lowe, Palmeto, Doyle; Guest: Carrie Blackmore Smith, Cincinnati Enquirer

I a - ACTION

1. RESOLUTION NO. 3410 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Warner and unanimously carried, the Board approved and signed the Bills & Payroll Resolution.
2. RESOLUTION NO. 3411 - THEN AND NOW RESOLUTION: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the Then and Now Resolution.
3. RESOLUTION NO. 3412 - BUDGET ADJUSTMENT - FEBRUARY 2016: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the February 2016 Budget Adjustment Resolution.
4. RESOLUTIONS OF APPRECIATION:

RESOLUTION NO. 3413 - RESOLUTION OF APPRECIATION / JEFF CLARK: Upon motion duly made by Warner and unanimously carried, the Board approved the resolution and authorized the Board President to sign the Resolution of Appreciation for Jeff Clark, who is retiring with twenty-five years of service as Park Mobile Manager, Parky Manager, Assistant Food Services Manager, Manager's Aide, Food Service District Manager, Customer Service Representative, Guest Services Supervisor, Guest Services Manager, Market Service Manager and Deputy Director – Visitor Services for Great Parks of Hamilton County.

RESOLUTION NO. 3414 - RESOLUTION OF APPRECIATION / CINDY WILLIAMS: Upon motion duly made by Warner and unanimously carried, the Board approved the resolution and authorized the Board President to sign the Resolution of Appreciation for Cindy Williams, who is retiring with twenty-five years of service

as Ranger and Ranger Sergeant for Great Parks of Hamilton County.

5. RESOLUTION NO. 3415 – RESOLUTION TO APPOINT A MERCHANT SERVICE PROVIDER: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the resolution awarding a contract for credit and debit card acceptance services to NCR Worldpay for the term beginning March 31, 2016 through April 1, 2019.
6. RESOLUTION NO. 3416 - CLEAN OHIO CONSERVATION PROGRAM: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the Clean Ohio Conservation Program resolution.
7. RESOLUTION NO. 3417 - OHIO DEPARTMENT OF TRANSPORTATION (ODOT) – BRIDGE INSPECTION PROGRAM SERVICES: Upon motion duly made by Warner and unanimously carried, the Board approved and signed the resolution approving the park district to enter into the Ohio Department of Transportation (ODOT) Bridge Inspection Program Services.
8. NOTICE OF PEACE OFFICER APPOINTMENT: Upon motion duly made by Warner and unanimously carried, the Board authorized acting Board Chair Joseph Seta to sign the Notice of Peace Officer Appointment form for part-time Ranger Edwin McFadden III.
9. DONATIONS: Upon motion duly made by Warner and unanimously carried, the Board approved accepting the donations received during January 2016. The letter from the Judge of Probate Court approving the terms of the gifts will be attached to the Final Minutes.
10. NEXT BOARD MEETING DATES:

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| Thursday | March 17, 2016 | 1:00 p.m. | Winton Centre |
| Thursday | April 21, 2016 | 1:00 p.m. | Winton Centre |

I b - ACTION

11. APPROVAL OF MINUTES: Upon motion duly made by Burwinkel and unanimously carried, the Board approved and signed the final minutes of the Board meeting of January 20, 2016.
12. CAPITAL PURCHASE –CENTURY EQUIPMENT COMPANY: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized the purchase of a large area rotary mower in the amount of \$56,232 from Century Equipment Company.
13. CAPITAL PURCHASE –VERMEER OF THE HEARTLAND: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized the purchase of a brush chipper in the amount of \$70,155 from Vermeer of the Heartland.

14. FLORISTIC QUALITY ASSESSMENTS SURVEYS: Upon motion duly made by Warner and unanimously carried, the Board authorized a contract for the Floristic Quality Assessment project in the amount of \$64,254 with Mad Scientist and Associates.
15. PROFESSIONAL SERVICES – MECHANIZED TREE PLANTING: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized a contract with Davey Resource Group for Mechanized Tree Planting at the Cincinnati Incorporated tract (91 acres - \$61,061), and Miami Whitewater Forest (12 acres - \$8,052) in the total amount of \$69,113.

II – MONITORING REPORTS

16. MONITORING REPORT - COMMUNICATION AND SUPPORT: The Board reviewed the Monitoring Report for Communication and Support. After a thorough discussion, the Board determined that the Executive Director was in compliance with the Executive Limitation Policy Communication and Support to the Board and that his responsibilities in keeping the Board informed and supported were being carried out in a reasonable and appropriate manner.

III – EXECUTIVE SESSION

A motion was made by Warner to go into Executive Session to discuss the potential acquisition of two properties. The Roll Call vote was as follows: Seta - Aye, Burwinkel - Aye, Warner - Aye.

Following the Executive Session, the Regular meeting was reconvened and the following action taken:

17. LAND ACQUISITION – MIAMI WHITEWATER FOREST – NORTHERN TRACTS: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized the staff to make an offer to purchase three properties totaling approximately 130 acres located in northern Hamilton County near Miami Whitewater Forest subject to securing funding assistance through the Clean Ohio Conservation Program and Ohio EPA.
18. LAND ACQUISITION – MIAMI WHITEWATER FOREST – EASTERN TRACT: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized the staff to make an offer to purchase approximately 143 acres located in Colerain Township and adjacent to the Great Miami River, subject to securing funding assistance through the Clean Ohio Conservation Program.

There being no further matters to come before the Board, the meeting was adjourned.

ATTEST: _____
Executive Director