

The regular scheduled meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 1515 W Sharon Road, Cincinnati, OH 45240.

Board President HC Buck Niehoff opened the meeting and led the Board, staff and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners – Niehoff, Seta, Burwinkel; Staff: Sutton, McDonough, Lowe, Palmeto, Patterson, Sivak, Roell, Zelek, R. Spreckelmeier, Rogers, Coler, Roselle, Mowery, Collins, Frazer, Bruce, Sonnenberg, J. Spreckelmeier
Guests: Richard Spence, President of the Friends of White Water Shaker Village; Al Duebber and Mark Forester, Riverview-Delhi Kiwanis Club; Larry Barbieri and Kurt Irey, Schroeder, Maundrell, Barbieri & Powers; Vincent Andwan; Nick Spreckelmeier

Executive Director Jack Sutton presented the 2017 National Association of County Park and Recreation Officials (NACPRO) award for Operational Facilities. This award was presented to Great Parks of Hamilton County for the implementation of its recent Solar PV project at the Winton Woods Maintenance Building. Great Parks received this award during NACPRO's annual awards ceremony held in Canton, Ohio on June 8, 2017.

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1. PRESENTATION OF LETTER OF COMMENDATION. Deputy Director presented a letter of Commendation to Caption Rick Spreckelmeier for his exemplary leadership displayed in orchestrating the command center for the search, rescue and recovery operation on Winton Lake on May 3 and 4, 2017.
2. RESOLUTION NO. 3471 - BILLS & PAYROLL RESOLUTION: The Board reviewed the Bills and Payroll Resolution asking staff to provide clarifying information on the content and scope of several payment items. Following a thorough discussion, the Board found the staff explanations acceptable and satisfactory. Upon motion duly made by Burwinkel and unanimously carried, the Board approved and signed the Bills & Payroll Resolution.
3. DONATIONS: Upon motion duly made by Seta and unanimously carried, the Board approved accepting the donations received during May 2017. The letter from the Judge of Probate Court approving acceptance of the gifts will be attached to the Final Minutes.

4. NEXT BOARD MEETING DATES:

Thursday	July 20, 2017	1:00 p.m.	Winton Centre
Thursday	August 17, 2017	1:00 p.m.	Winton Centre

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5. FRIENDS OF WHITE WATER SHAKER VILLAGE: Richard Spence, President of the Friends of White Water Shaker Village, Inc., attended the meeting and provided the Board an update on the Friends' financial status, 2016 season and upcoming events scheduled for 2017. Board President Niehoff commended the Friends on their fiscal stewardship and success with their projects.
6. RIVERVIEW-DELHI KIWANIS CLUB: Mr. Al Duebber, representing the Riverview-Delhi Kiwanis Club attended the Board meeting. Mr. Duebber is the Chair for the Rollin' on the River Car Show, held each July at Fernbank Park. During his remarks, Mr. Duebber explained that the Rollin' on the River Car Show is in its 28th year and that the purpose of the car show is to provide a family friendly event and raise money for charity - primarily causes benefitting school aged children. Last year, the event attracted over 6000 visitors. Mr. Duebber complimented Great Parks for its continued cooperation and support and stated that since Great Parks assumed management of Fernbank Park in 2003, there has been a positive impact to the event; families feel safe and welcome and the show has grown tremendously. As in previous years, Mr. Duebber did request Great Parks provide additional port-o-let service at the east end of the park and picnic tables to be placed by the lodge. In conclusion, Mr. Duebber thanked the Board for Great Parks' assistance with the event and pledged to be of help to Great Parks in the future as needed.
7. APPROVAL OF MINUTES: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Final Minutes of the Board meeting of May 18, 2017.
8. COUNTERPOINT SUBSCRIPTION SERVICE: Upon motion duly made by Seta and unanimously carried, the Board approved the purchase of a five year renewal of Counterpoint Subscription Service in the amount of \$60,032 from Accelerando Inc.
9. DIVERSITY & INCLUSION STRATEGIC GOALS & PLAN DEVELOPMENT: Upon motion duly made by Burwinkel and unanimously carried, the Board authorized award of contract for the Diversity & Inclusion Strategic Goals & Plan development to the lowest and best proposal submitted by Pope & Associates in the amount of \$60,000 for 2017. The Board instructed the staff to provide it with periodic updates as the engagement moves forward.

10. COMPREHENSIVE MASTER PLAN: Upon motion duly made by Burwinkel and unanimously carried, the Board awarded a contract for professional services for development of a Comprehensive Master Plan to MKSK in the amount of \$297,815.00.

The purpose of the master plan is to develop a comprehensive strategy for Great Parks of Hamilton County (GPHC) parks, facilities, programs and services that address the community's demographic, social and health and wellness needs, including assessment of current services and facilities. Completion of the plan will take approximately 18 months and will serve as the agency's guide for the 2017-2026 levy cycle.

11. RESOLUTION NO. 3472 - 2018 TENTATIVE BUDGET: Upon motion duly made by Seta and unanimously carried, the Board approved and signed the Resolution authorizing the 2018 Tentative Budget.
12. 2016 AUDIT AND FINANCIAL REPORTING: The staff provided the Board copies of the 2016 Comprehensive Annual Financial Report which was reviewed and then ordered filed for the record. The Board reported they attended a post audit conference meeting held by the Auditor of State's Office today at 12:30 p.m. to discuss the 2016 financial audit and the Comprehensive Annual Financial Report. The Board further reported that the Auditor of State informed the Board that in their opinion, based upon its audit, the financial statements were presented fairly, in all material respects the respective financial position of the governmental activities, the discreetly presented component unit, each major fund, and the aggregate remaining fund information of Great Parks as of December 31, 2016, and the respective changes in financial position for the year ended in accordance with accounting principles. The Auditor of State further stated that the results of their tests disclosed no instances of noncompliance or other matters that are required to be reported under Governmental Auditing Standards. The Board also noted that it met with the Auditor of State without staff present. The Board commended the staff on a successful audit and the positive feedback received from the auditors.

II – MONITORING REPORTS

13. MONITORING REPORT / FINANCIAL PLANNING/BUDGETING: The Board reviewed the Monitoring Report for Financial Planning / Budgeting. After a thorough discussion, the Board found the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

III – GENERAL REPORTS

- 14. WINTON WOODS ADVENTURE BASED RECREATION: Ordered filed for the record.

- 15. PUBLIC COMMENTS: No one requested to address the Board.

IV – EXECUTIVE SESSION

A motion was made by Seta to go into Executive Session to discuss a land acquisition matter, a legal matter, and a personnel issue at 2:20 p.m. The Roll Call vote was as follows: Niehoff – Aye; Seta – Aye; Burwinkel - Aye.

Following Executive Session, a motion was made by Seta to reconvene the Regular meeting at 3:24 p.m.

There being no further matters to come before the Board, the meeting was adjourned at 3:26 p.m.

ATTEST: _____
Executive Director