

# **REQUEST FOR QUALIFICATIONS**

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## **PROFESSIONAL DESIGN SERVICES**

Great Parks requests professional design firms interested in providing professional design services for design or surveying projects to submit a Request for Qualifications (RFQ) response pursuant to Ohio Revised Code §153.65–73. Professional design services refer to services within the scope of practice of a design firm including services of an architect or landscape architect registered under Chapter 4703 of the Ohio Revised Code or a professional engineer or surveyor registered under Chapter 4733 of the Ohio Revised Code.

Great Parks asks that all RFQs be submitted by March 6, 2026 for this request; however, qualifications statements will be accepted at any time from any professional design firm. Great Parks will send out an annual request to update qualifications statements that are on file; however, it is the design firm's obligation to keep the qualifications current by providing annual RFQ updates or to submit an annual statement that nothing has changed from the prior version currently on file with Great Parks.

RFQ statements should include the following information: design firm's history; resumes of key personnel including professional registrations; list of client references and representative park-related or public work projects, including a brief description and relative size of each project; proof of professional liability insurance; and contact information for a person knowledgeable and able to provide a reference related to the previous representative work.

Upon receipt, Great Parks will acknowledge receipt of and evaluate each RFQ statement for inclusion on the prequalified list kept by Great Parks. RFQ statements shall be provided in a digital file PDF format. Please no paper copies. Email to:

Madison Stanley, Planning Administrator

Email: [mstanley@greatparks.org](mailto:mstanley@greatparks.org)

In addition to the RFQ statement, Great Parks requires firms to complete the Contact Information and Discipline Selection form which can be found on our website at [greatparks.org/about/contract-bidding](http://greatparks.org/about/contract-bidding).



Please complete the form seen below and email it back to Madison Stanley, Planning Administrator, at [mstanley@greatparks.org](mailto:mstanley@greatparks.org).

## 2026 Request to Update Qualifications Statements

Name of Firm:

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Street Address:

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City, State, Zip:

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Contact:

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Title:

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Contact Email:

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Contact Phone:

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Signature of

person

completing the

form:

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Please select all the qualifications that apply to your firm:

Discipline	Qualified	Discipline	Qualified
3D Laser Scanning		Mechanical Engineering	
ADA Consulting		Occupational Health	
Alternative Energy Systems		Organizational Assessments	
Archaeological/Cultural Services		Parks, Recreation, Trail Design	
Architecture		Planning	
Athletic Field Design		Playground Design	
Bridge Design		Sanitary Sewer	
Building Restoration		Signage	
Building Sciences		Stormwater Design	
Civil Engineering		Structural Engineering	
Construction Administration		Subsurface Utility Locating	
Construction Management		Transportation Engineering	
Construction Materials Testing		Urban Design	
Cost Estimating		Utility Design	
Dam Design		Visualization	
Ecological Services		Wastewater Treatment	
Electrical Engineering		Water Distribution	
Environmental Engineering		Water Penetration Analysis	
Environmental Impact Assessment		Watershed Management	
Environmental Remediation		Wayfinding/Interpretive	
Funding/Grant Writing		Wetlands	
Geotechnical Engineering		Wildlife Management/Surveying	
GIS / GPS			
Green Building - LEED			
Hazardous Material Abatement		Other:	
Historical Preservation			
Inspections			
Interior Design			
Land Surveying			
Landscape Architecture			
LiDAR			