

Request for Proposal

Conservation and Parks Herbicide Supply

November 24, 2025

A. Introduction

Great Parks of Hamilton County (Great Parks) is requesting bid proposals for **Conservation and Parks Herbicide Supply** to 3 facilities in Hamilton County, Ohio. This Request for Proposal Bid Packet shall be made part of the Supplier's bid proposal and will serve as the contract for this service.

Deliver Bid Items To: Sharon Woods, 11376 Swing Road, Sharonville, OH 45241
Winton Woods, 10500 Golf View Dr, Cincinnati, OH 45240
Miami Whitewater Forest, 9000 Mt. Hope Road, Harrison, OH 45030

See Table #1 (p. 9) for delivery location quantities.

B. Bid Proposal Instructions and Submission Deadline

Persons interested in bidding to provide **Conservation and Parks Herbicide Supply** must complete all of the information requested by this Bid Proposal Packet and affix the signatures and initials required on this Bid Proposal Packet. Failure to complete the required information and/or affix the required signatures/initials may result in the Bid Proposal being rejected in its entirety.

All Bid Proposals must be typed or written legibly on the forms in this Bid Proposal Packet. This entire signed and initialed Bid Proposal Packet, including any additional documents provided by the Supplier, shall be submitted to Great Parks at its offices located at 10245 Winton Road, Cincinnati, Ohio 45231 or emailed to Jshort@greatparks.org.

All Bid Proposals MUST BE RECEIVED by 4:00PM (local time) on January 5, 2026.

Any questions prior to the proposal deadline shall be directed to Josh Short by phone at (937) 212-9871 or email at Jshort@greatparks.org.

C. General Notes

1. Great Parks of Hamilton County is tax exempt.
2. Delivery/Freight Charges: Unless otherwise stated, Great Parks of Hamilton County shall not be responsible for freight or delivery charges. Bid Unit Prices shall include all packaging and delivery costs. Any shipment marked C.O.D. shall be rejected and returned at the Vendor's expense.
3. Deliveries to start immediately upon award, or as requested and scheduled by Great Parks.
4. The Supplier shall furnish all labor and equipment necessary for delivery.
5. The Supplier shall visit the facility and site to become familiar with existing conditions prior to delivery.
6. Delivery/Inspection, Acceptance, and Amendments: Upon delivery of the product, Great Parks of Hamilton County retains the right to inspect the product prior to final acceptance. The purpose of the inspection process is to ensure that the product is in compliance with the specifications set forth in the awarded contract. In the event that the product does not meet the specifications, Great Parks of Hamilton County shall notify the Vendor for removal/replacement of the product. Great Parks of Hamilton County shall retain all rights and remedies as described herein. Great Parks of Hamilton County shall not be responsible for any storage costs incurred prior to the inspection and acceptance.
7. Great Parks of Hamilton County reserves the right to reject any and all bids.

D. Submission of Invoices

The Supplier shall submit proper invoices via email directly to ParkDistrictAP@avidbill.com. A proper invoice will include account number, the park, location, quantity delivered, per unit price, total amount, shipping date, invoice number, invoice date, and Great Parks' purchase order number.

E. Acceptance of Proposal and Contract Award

It is the intent of Great Parks to award a contract provided the proposal has been submitted in accordance with the requirements of the **Conservation and Parks Herbicide Supply** Request for Proposal. Great Parks shall have the right to waive informalities and irregularities in a proposal received and to accept the proposal, which in Great Parks' judgment, is in Great Parks' own best interests. Great Parks reserves the right to award the contract in whole or in part to one or more Supplier.

In determining the lowest and best proposal, the following items will be considered in addition to the proposal amount:

1. The record of the Supplier in performing other Great Parks projects and/or other similar publicly funded projects.
2. The record, experience, and ability of the Supplier to execute services of like character, scope and size.
3. Supplier has adequate equipment and facilities to perform the services properly in a timely and expeditious manner.
4. Supplier has suitable financial status to meet obligations incident to the services.
5. Supplier has appropriate technical experience in projects of similar scope and conditions.

Prior to acceptance of the proposal and prior to performing work, the Supplier shall furnish proof of the below required documents:

1. Certificate of Insurance, listing Great Parks of Hamilton County as additional insured.
2. Ohio Bureau of Workers' Compensation (BWC) Certificate of Coverage.
3. New Vendor Form (if applicable, for Great Parks Finance Department purposes).
4. List of emergency contacts and their contact information.
5. Signed and completed Indemnification section (p. 5).
6. Signed Bid Form (p. 6).
7. Initial *all* pages in the area provided on the footer of each page (p. 1-9).

F. Certificate of Liability Insurance Requirements

Insurance coverage shall not be less than the following:

Comprehensive General Liability (including Completed Operations, Blanket Contractual, Independent Contractors, and Personal Injury):

- | | | |
|--------------------|------------------------------|-----------------------|
| a. Bodily Injury | \$1,000,000 Each Occurrence; | \$2,000,000 Aggregate |
| b. Property Damage | \$1,000,000 Each Occurrence; | \$1,000,000 Aggregate |

Automobile Liability (including Owner, Non-owned and Hired):

- | | | |
|--------------------|------------------------------|-----------------------|
| a. Bodily Injury | \$1,000,000 Each Occurrence; | \$1,000,000 Aggregate |
| b. Property Damage | \$250,000 Each Occurrence; | \$250,000 Aggregate |

G. Cancellation

Any failure to either meet contract specifications or comply with delivery requirements shall be cause for immediate cancellation.

H. Safety of Persons and Property

The Supplier shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of this work.

With respect to all Work performed, the Supplier shall:

1. Comply with the requirements of the Occupational Safety and Health Act of 1970 (Public Law 91-596), and the requirements of Title 29 of the Code of Federal Regulations, Paragraph 1518, as published in the "Federal Register" Vol. 36. N.75 Saturday, April 17, 1971 and as mended from time to time.
2. Exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property.
3. Maintain at its office and in delivery vehicles all articles necessary for giving first aid to the injured and shall make standing arrangements for the immediate removal to a hospital or doctor's care of persons (including employees) who may be injured at the delivery site.
4. Comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
5. When use of storage of explosives or other hazardous material or equipment or unusual methods are necessary for execution of the Work, the Supplier shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
6. Promptly remedy damage and loss (other than damage or loss insured under property insurance required by the contract) to property caused in whole or in part by the Supplier or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Supplier is, except damage or loss attributable to acts or omissions of the Great Parks or anyone directly or indirectly employed by them, or anyone for whose acts may be liable, and not attributable to the fault or negligence of the Supplier. The foregoing obligations of the Supplier are in addition to the Supplier's obligations for Indemnification.
7. Designate a responsible member of the Supplier's organization at the site whose duty shall be the prevention of accidents. This person shall be the Supplier's superintendent unless otherwise designated by the Supplier in writing to Great Parks.

I. Indemnification

To the fullest extent permitted by law, the Supplier shall indemnify and hold harmless, Great Parks, Great Parks consultants, agents, vendors and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Supplier, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this section.

In claims against any person or entity indemnified under this section by an employee of the Supplier, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Supplier or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

Company: _____

Address: _____

City, State, Zip: _____

Office Phone: _____ Mobile Phone: _____

Email: _____ Fax: _____

Authorized By: _____ Title: _____

Bid Form

We, the undersigned, having familiarized ourselves with the site and local conditions and with the Request for Proposal prepared by Great Parks of Hamilton County do hereby propose to furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required for:

**Great Parks of Hamilton County
Conservation & Parks Herbicide Supply
Request for Proposal**

COMPANY: _____

BY (Name, Title): _____

SIGNATURE: _____ DATE: _____

COMPANY ADDRESS: _____

WORK NO: _____ MOBILE NO: _____

E-MAIL ADDRESS: _____

State whether a: Corporation (____); Partnership (____); Sole Proprietorship (____)

Bid Tabulation

Bidder for this project agrees to perform all work required to complete this project in accordance with this Bid Document. The Bidder is cautioned to check all calculations used in arriving at unit prices, the extension of unit prices for total bid prices, and all additions with extreme care. The unit prices as presented by the Bidder shall become binding in determining total Contract price.

Quantity Total	Herbicide Product Description	Packaging	Unit of Product (A)	Quantity needed (B)	Unit Price (C)	TOTAL PRICE (BxC)
25 gal.	Accord XRT II/Roundup	2 x 2.5 gal. per case	case	5		
7.5 gal.	Arsenal Powerline	2 x 2.5 gal. per case	case	1.5		
50 gal.	Freelexx	2 x 2.5 gal. per case	case	10		
6 lbs.	Gallery 75 DF	1 lb. jug	jug	6		
20 gal.	Garlon 3A	2 x 2.5 gal. per case	case	4		
15 gal.	Garlon 4	2 x 2.5 gal. per case	case	3		
40 gal.	Inlet Surfactant	2 x 2.5 gal. per case	case	8		
5 gal.	Marker Dye (Mystic HC)	1 gallon jug	jug	5		
10 gal.	Milestone	2 x 2.5 gal. per case	case	2		
10 gal.	Momentum Q	2 x 2.5 gal. per case	case	2		
20 oz.	Outrider	20 oz. jug	jug	1		
65 gal.	Pathfinder II	2 x 2.5 gal. per case	case	13		
50 gal.	Pendulum	2 x 2.5 gal. per case	case	10		
15 gal.	Poast	2 x 2.5 gal. per case	case	3		
102 lbs.	QuickPRO	6.8 lb. jug	jug	15		
45 gal.	Roundup Custom/Rodeo	2 x 2.5 gal. per case	case	9		
2,400 lbs.	Snapshot DG	25 lb. bag	bag	96		
45 gal.	Vastlan	2 x 2.5 gal. per case	case	9		
<u>Substitutes will be accepted at Great Parks discretion.</u> Failure to submit substitute product specifications/label (p. 10) with bid may result in bid disqualification.						

Table #1: Delivered to / Quantity per Location

		Sharon Woods	Winton Woods	Miami Whitewater Forest
Accord XRTII/ Roundup	2 x 2.5 gallon case	0	0	5
Arsenal	2 x 2.5 gallon case	0	1.5	0
Freelexx	2 x 2.5 gallon case	2	5	3
Gallery 75 DF	1 lb. jug	0	6	0
Garlon 3a	2 x 2.5 gallon case	0	4	0
Garlon 4	2 x 2.5 gallon case	0	0	3
Inlet Surfactant	2 x 2.5 gallon case	4	1	3
Marker Dye (Mystic HC)	1 gallon jug	0	5	0
Milestone	2 x 2.5 gallon case	0	0	2
Momentum Q	2 x 2.5 gallon case	0	2	0
Outrider	20 ounce jug	0	0	1
Pathfinder II	2 x 2.5 gallon case	1	0	12
Pendulum	2 x 2.5 gallon case	0	0	10
Poast	2 x 2.5 gallon case	0	0	3
QuickPRO	6.8 lb. jug	2	3	10
Roundup Custom / Rodeo	2 x 2.5 gallon case	2	0	7
Snapshot DG	25 lb. bag	54	34	8
Vastlan	2 x 2.5 gallon case	1	0	8

SUBSTITUTION SHEET

1. The materials, products, and equipment described in the Bidding Documents establish a standard of required function, dimension, appearance, and quality to be met by any appropriate substitution.
2. All bids must be based on the "Standards" specified. If the Bidder chooses to propose a substitution to the specified items, the specified item must be included in the bid and the substitution item shall be indicated on the Substitution Sheet included with the Bid Form.
3. After the Bids are received, Great Parks of Hamilton County will consider the proposed substitutions.
4. Bidder shall list on this form any "Substitutions for which consideration is desired, showing the addition or reduction in price to be made, for each, if the substitution is accepted, or stating "No Change in Price", if none is proposed.
5. Please indicate the product for proposed product substitution.

Bid Product Specified	Proposed Product Substitution	Add	Deduct	No Change

It is understood and agreed that the Proposal submitted is based on furnishing "Standards" as specified and entitles Great Parks of Hamilton County to require that such named materials and methods be incorporated in the work, except as Substitutions, if they are accepted, based on the quotations entered above, are subsequently made a part of the written contract.

Signed _____
(Bidder)