

Great Parks of Hamilton County
Request for Proposal
Containerized Waste and Recycling Disposal
Services
January 28, 2026

A. Introduction

Great Parks of Hamilton County (GPHC) is requesting bid proposals for **Containerized Waste and Recycling Disposal Services** for 20 locations in Hamilton County, Ohio. This Request for Proposal Bid Packet shall be made part of the Supplier's bid proposal and will serve as the contract for this service.

See Service Locations on p. 8-11.

B. Scope of Work

The Supplier shall furnish all labor, materials, equipment, tools, expendable equipment, temporary services, and supervision required to provide and deliver the following:

- a. Waste pickup and disposal of waste to a sanitary landfill.
- b. Single-stream recycling pickup and recycling of appropriate materials received.
- c. Supplier shall provide waste containers (dumpsters) with sizes identified on bid form.
- d. Lids on containers shall open from the top.
- e. Supplier will invoice GPHC for services monthly. Monthly service charges shall include all costs, including container, disposal, setup, surcharges, etc.
- f. Service frequency varies by season. Service is generally more frequent during "Peak Season" (April 1-October 31), and less frequent during "Off-Peak Season" (November 1-March 31). Specific frequency of service and days of the week service is required and are noted on each line of the bid form (p. 8-11). It is permissible for containers unused during off-peak season to remain on-site.
- g. It is required that routine pickups occur before noon EST at all sites.
- h. On-call/extra service shall occur next day after request is made prior to noon EST.
- i. All stops are time sensitive. Failure to comply will result in a billing credit when a late pickup is made.
- j. Supplier shall clean up spillage that may result when emptying the containers. Supplier shall empty all containers at pickup site and shall remove waste that may be around containers.
- k. Supplier shall notify GPHC daily of any reasons for missed service, such as locked gates or container blockages, or any route delays.

C. Bid Proposal Instructions and Submission Deadline

Persons interested in bidding to provide **Containerized Waste and Recycling Disposal Services** must complete all of the information requested by this Bid Proposal Packet and affix the signatures and initials required on this Bid Proposal Packet. Failure to complete the required information and/or affix the required signatures/initials may result in the Bid Proposal being rejected in its entirety.

All Bid Proposals must be typed or written legibly on the forms in this Bid Proposal Packet. This entire signed and initialed Bid Proposal Packet, including any additional documents provided by the Supplier, shall be submitted to GPHC at its offices located at 10245 Winton Road, Cincinnati, Ohio 45231 or emailed to sbacher@greatparks.org.

All Bid Proposals MUST BE RECEIVED by 4:00PM (local time) on January 28, 2026.

Bid Proposals shall be publicly opened at Great Parks of Hamilton County, Winton Woods, Winton Centre Board Room, starting at 10:00AM on January 29, 2026.

Any questions prior to the proposal deadline shall be directed to Stephanie Bacher by email at sbacher@greatparks.org or by phone at 513-728-4521.

D. General Notes

1. All permits and inspections are the responsibility of the Supplier, when applicable.
2. All Work shall conform to applicable codes and authorities having jurisdiction over service area. Each Supplier shall secure and pay for all permits, tests, and inspections as required by authorities having jurisdiction for Work.
3. Work to start immediately upon awarded start date.
4. The Supplier shall furnish all labor, material, and appurtenances necessary for a complete project or operational system as outlined in the plans, specifications, and this Request for Proposal.
5. The Supplier shall visit the facility and site to become familiar with existing conditions prior to delivery.
6. All excess materials shall be hauled off-site and legally disposed.
7. Prevailing wages do not apply.
8. GPHC is tax exempt.
9. GPHC reserves the right to reject any and all bids.

10. Days of Service (p. 8 – 11) may be adjusted if asked and agreed upon between Supplier and GPHC.

E. Submission of Invoices

The Supplier shall submit proper invoices via email directly to ParkDistrictAP@avidbill.com. A proper invoice will include account number, the park, location, quantity delivered, per unit price, total amount, shipping date, invoice number, invoice date, and GPHC's purchase order number.

F. Acceptance of Proposal and Contract Award

It is the intent of GPHC to award a contract provided the proposal has been submitted in accordance with the requirements of the **Containerized Waste and Recycling Disposal Services** Request for Proposal. GPHC shall have the right to waive informalities and irregularities in a proposal received and to accept the proposal, which in GPHC's judgment, is in GPHC's own best interests.

In determining the lowest and best proposal, the following items will be considered in addition to the proposal amount:

1. The record of the Supplier in performing other GPHC projects and/or similar publicly funded projects.
2. The record, experience, and ability of the Supplier to execute services of the like character, scope, and size.
3. Supplier has adequate equipment and facilities to perform the services properly in a timely and expeditious manner.
4. Supplier has suitable financial status to meet obligations incident to services.
5. Supplier has appropriate technical experience in projects of similar scope and conditions.

Prior to acceptance of the proposal and prior to performing work, the Supplier shall furnish proof of the below required documents:

1. Certificate of Insurance, listing Great Parks of Hamilton County as additional insured.
2. Ohio Bureau of Workers' Compensation (BWC) Certificate of Coverage.
3. New Vendor Form (if applicable, for GPHC Finance Department purposes).
4. List of emergency contacts and their contact information.
5. Signed and completed Indemnification section (p. 6).

6. Signed Bid Form (p. 7).
7. Initial *all* pages in the area provided on the footer of each page (p. 1-11).

G. Certificate of Liability Insurance Requirements

Insurance coverage shall not be less than the following:

Comprehensive General Liability (including Completed Operations, Blanket Contractual, Independent Contractors, and Personal Injury):

- | | | |
|--------------------|------------------------------|-----------------------|
| a. Bodily Injury | \$1,000,000 Each Occurrence; | \$2,000,000 Aggregate |
| b. Property Damage | \$1,000,000 Each Occurrence; | \$1,000,000 Aggregate |

Automobile Liability (including Owner, Non-owned and Hired):

- | | | |
|--------------------|------------------------------|-----------------------|
| a. Bodily Injury | \$1,000,000 Each Occurrence; | \$1,000,000 Aggregate |
| b. Property Damage | \$250,000 Each Occurrence; | \$250,000 Aggregate |

H. Renewal Option

The initial Contract Period shall commence on March 2, 2026 and end on February 28, 2027. This proposal may be renewed annually up to two (2) renewal periods (March 1, 2027 to February 28, 2028 and March 1, 2028 to February 28, 2029) if in the judgement of GPHC the renewal rate is determined to be reasonable. During the annual renewal period, the Supplier will submit pricing change proposal, if any. This renewal period will be from December 1–December 31 of each year. For any reason, GPHC may determine not to renew the contract and decide to re-bid the services. All terms of the existing proposal will remain intact unless GPHC notifies the Supplier of a service change. The pricing will then be in effect from March 1 of the new period of service until the following February 28.

I. Safety of Persons and Property

The Supplier shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of this work.

With respect to all Work performed, the Supplier shall:

1. Comply with the requirements of the Occupational Safety and Health Act of 1970 (Public Law 91-596), and the requirements of Title 29 of the Code of Federal Regulations, Paragraph 1518, as published in the “Federal Register” Vol. 36. N.75 Saturday, April 17, 1971 and as mended from time to time.

2. Exercise every precaution at all times for the prevention of accidents and the protection of persons (including employees) and property.
3. Maintain at its office and in delivery vehicles all articles necessary for giving first aid to the injured and shall make standing arrangements for the immediate removal to a hospital or doctor's care of persons (including employees) who may be injured at the delivery site.
4. Comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons or property or their protection from damage, injury or loss.
5. When use of storage of explosives or other hazardous material or equipment or unusual methods are necessary for execution of the Work, the Supplier shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.
6. Promptly remedy damage and loss (other than damage or loss insured under property insurance required by the contract) to property caused in whole or in part by the Supplier or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Supplier is, except damage or loss attributable to acts or omissions of the GPHC or anyone directly or indirectly employed by them, or anyone for whose acts may be liable, and not attributable to the fault or negligence of the Supplier. The foregoing obligations of the Supplier are in addition to the Supplier's obligations for Indemnification.
7. Designate a responsible member of the Supplier's organization at the site whose duty shall be the prevention of accidents. This person shall be the Supplier's superintendent unless otherwise designated by the Supplier in writing to GPHC.

J. Cancellation

This agreement may be canceled by either party thirty (30) days after written notice is given. However, no party may exercise this right for the first six (6) months the contract is in effect. Notwithstanding of these provisions, any failure to either meet contract specifications or comply with delivery requirements shall be cause for immediate cancellation.

K. Indemnification

To the fullest extent permitted by law, the Supplier shall indemnify and hold harmless, GHPC, GPHC's consultants, agents, vendors and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Supplier, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this section.

In claims against any person or entity indemnified under this section by an employee of the Supplier, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this section shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Supplier or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

Company: _____

Address: _____

City, State, Zip: _____

Office Phone: _____ Mobile Phone: _____

Email: _____ Fax: _____

Authorized By: _____ Title: _____

Bid Form

We, the undersigned, having familiarized ourselves with the site and local conditions and with the Request for Proposal prepared by Great Parks of Hamilton County do hereby propose to furnish all labor, materials, equipment, tools, expendable equipment, temporary services and supervision required for:

**Great Parks of Hamilton County
Containerized Waste and Recycling Disposal Services
Request for Proposal**

COMPANY: _____

BY (Name, Title): _____

SIGNATURE: _____ DATE: _____

COMPANY ADDRESS: _____

WORK NO: _____ MOBILE NO: _____

E-MAIL ADDRESS: _____

State whether a: Corporation (____); Partnership (____); Sole Proprietorship (____)

Bid Tabulation

We the Supplier, propose to supply GPHC with Containerized Waste and Recycling Services at the locations listed herein for the period outline in this document for the price of:

Service Location	Location	Trash / Recycling	Peak Season (April 1 - Oct 31) Off-Peak Season (Nov 1 - Mar 31)	# of Bins	Bin Size	Days of Service	Weekly Pickup Count	Cost per Month	Cost per Extra Pickup / On Call Service
10500 Golf View Dr. Cincinnati, OH 45231	Winton Woods (WW) Maintenance	Trash	Peak	4	8YD	M, W, Sat	3		
			Off-Peak	3	8YD	Wed / On Call	1		
		Recycling	Peak	1	6YD	Friday	1		
			Off-Peak	1	6YD	Friday	1		
1515 W Sharon Rd. Cincinnati, OH 45231 <i>*no pickup before 6AM*</i>	WW Mill Race Lodge	Trash	Peak	1	8YD	M, W, F	3		
			Off-Peak	1	8YD	Monday	1		
		Recycling	Peak	1	6YD	Friday	1		
			Off-Peak	1	6YD	Friday	1		
651 Lakeview Dr. Cincinnati, OH 45231 <i>*no pickup before 6AM*</i>	WW Campground	Trash	Peak	3	8YD	M, Th	2		
			Off-Peak	1	8YD	Mon / On Call	1		
		Recycling	Peak	1	6YD	Tuesday	1		
			Off-Peak	1	6YD	Tuesday	1		
800 Lakeridge Dr. Cincinnati, OH 45231	WW Harper Meadows	Trash	Peak	2	8YD	F	1		
			Off-Peak	1	8YD	On Call	On Call		
8712 State Route 128 Cleves, OH 45002	Miami Whitewater Forest Soccer Complex	Trash	Peak	1	6YD	Friday	1		
			Off-Peak	1	6YD	On Call	On Call		
377 Sheffield Rd. Cincinnati, OH 45240	Glenwood Gardens Tech Center	Trash	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		

Service Location	Location	Trash / Recycling	Peak Season (April 1 - Oct 31) Off-Peak Season (Nov 1 - Mar 31)	# of Bins	Bin Size	Days of Service	Weekly Pickup Count	Cost per Month	Cost per Extra Pickup / On Call Service
6601 River Rd. Cincinnati, OH 45233	Fernbank Park	Trash	Peak	2	8YD	Friday	1		
			Off-Peak	2	8YD	On Call	On Call		
		Recycling	Peak	1	6YD	Friday	1		
			Off-Peak	1	6YD	On Call	On Call		
4200 E Kemper Rd. Cincinnati, OH 45241	Sharon Woods Kemper Road	Trash	Peak	3	8YD	M, W, F	3		
			Off-Peak	2	8YD	Fri / On Call	1		
		Recycling	Peak	1	6YD	Wednesday	1		
			Off-Peak	1	6YD	Wednesday	1		
11555 Swing Rd. Cincinnati, OH 45241 <small>*enter from Cornell Rd*</small>	Sharon Woods Maintenance	Trash	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
8969 Colerain Ave. Cincinnati, OH 45251	Farbach-Werner Nature Preserve Maintenance	Trash	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
11982 Conrey Rd. Cincinnati, OH 45249	Francis Recreates	Trash	Peak	1	6YD	Tuesday	1		
			Off-Peak	1	6YD	On Call	On Call		
		Recycling	Peak	1	6YD	Tuesday	1		
			Off-Peak	1	6YD	On Call	On Call		
9000 Mount Hope Rd. Harrison OH 45030	Miami Whitewater Forest (MWF) Maintenance	Trash	Peak	3	8YD	M, Th, Sat	3		
			Off-Peak	3	8YD	1 Wed / 2 On Call	1		
		Recycling	Peak	2	6YD	Thursday	1		
			Off-Peak	2	6YD	Thursday	1		

Service Location	Location	Trash / Recycling	Peak Season (April 1 - Oct 31) Off-Peak Season (Nov 1 - Mar 31)	# of Bins	Bin Size	Days of Service	Weekly Pickup Count	Cost per Month	Cost per Extra Pickup / On Call Service
9010 Mt. Hope Rd. Harrison, OH 45030 <i>*no pickup before 6AM*</i>	MWF Campground	Trash	Peak	4	8YD	M, W, Sat	3		
			Off-Peak	3	8YD	Wed / On Call	1		
10174 Loveland Madeira Rd. Loveland, OH 45140	Lake Isabella	Trash	Peak	2	8YD	M, F	2		
			Off-Peak	2	8YD	Tuesday/On Call	1		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	On Call	On Call		
4050 Paul Rd. Cincinnati, OH 45238	Embshoff Woods & Nature Preserve	Trash	Peak	1	8YD	F	2		
			Off-Peak	1	8YD	On Call	On Call		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	On Call	On Call		
8499 Buffalo Ridge Rd. Cleveland, OH 45002	Mitchell Memorial Forest	Trash	Peak	1	6YD	T	1		
			Off-Peak	1	6YD	On Call	On Call		
645 Nordyke Rd. Cincinnati, OH 45225	Woodland Mound Maintenance	Trash	Peak	2	8YD	M, W, F	3		
			Off-Peak	2	8YD	Monday	1		
		Recycling	Peak	1	6YD	M, Th	2		
			Off-Peak	1	6YD	Wednesday	1		
2700 Buell Rd. Cincinnati, OH 45251	Triple Creek	Trash	Peak	1	6YD	T, F	2		
			Off-Peak	1	6YD	On Call	On Call		
		Recycling	Peak	1	6YD	Wednesday	1		
			Off-Peak	1	6YD	On Call	On Call		

Service Location	Location	Trash / Recycling	Peak Season <i>(April 1 - Oct 31)</i> Off-Peak Season <i>(Nov 1 - Mar 31)</i>	# of Bins	Bin Size	Days of Service	Weekly Pickup Count	Cost per Month	Cost per Extra Pickup / On Call Service
3811 Newtown Rd. Cincinnati, OH 45244	Little Miami Golf Center Maintenance	Trash	Peak	1	8YD	Monday	1		
			Off-Peak	1	8YD	Monday	1		
		Recycling	Peak	1	6YD	Thursday	1		
			Off-Peak	1	6YD	Thursday	1		
2212 Lawrenceburg Rd. North Bend, OH 45052	Shawnee Lookout Maintenance	Trash	Peak	1	8YD	Friday	1		
			Off-Peak	1	8YD	Friday	1		
		Recycling	Peak	1	6YD	EOW Th	EOW		
			Off-Peak	1	6YD	EOW Th	EOW		